

**SS. Cyril and Methodius  
School Board Meeting Minutes  
Tuesday, January 15, 2008**

1. **Call to Order:** Meeting called to order at 7:00 PM by Bob Libby.
2. **Opening Prayer:** Bob L wished everyone a Happy New Year and led the group in opening prayer.
3. **Roll Call:** Father Larry and Shirley Tkachuk present. School Board members: Ed Andruszkiewicz, Vicki Burton, Lupe Czerwinski, Bob Gomulka, Debbie Latz, Bob Libby, Mike Pender and Beth Rendak present. Garland King excused.
4. **Acknowledgement of Guests:** no guests
5. **Visitor Comments:** none
6. **Approval of Previous Meeting Minutes:** There were 2 corrections to the minutes made. Motion made by Bob L to approve corrected minutes, second by Beth. All in favor, minutes approved and will be posted on the website.
7. **Amendments to Agenda:** Under New Business: add Homework link.
8. **Reports of Officers:** *President:* No report. *Treasurer:* Report and checkbook balance given by Beth. Everyone was reminded to turn in their Lotto Ticket. *Secretary:* No report. *Vice-President:* Bob G reported that the *News from the Pews* will be out 2/1/08. The next Parish Commission meeting will be 1/30/08.  
*Principal's Report:* Financials and School budget reports were reviewed. Shirley stated that November 2007 and May 2008 will have 3 pay periods. There is still money coming to the school from the Mother's Club (\$20,000) and the Fall Fundraiser (\$10,000). The Fall Fundraiser money will be used for technology, as voted by the Mother's Club. The School Safety Block Grant (SB 783) was signed by the Governor. The school will receive about \$32.00 per student this spring for health and safety mandates. Social Studies, Science and English textbooks are being reviewed for grades K thru 6<sup>th</sup>. reimbursement for these textbooks are thru the Textbook Loan Assistance. Shirley reviewed her December and January school schedule. Shirley and Beth met to discuss registration dates for the 2008-09 school year. Two years of curriculum mapping have been written out. Two hundred families have re-registered. Mrs. Marzalik was notified she won a grant, "Art Across America Grant". A 5-6 year plan for the "We will" statements is being reviewed. The committee is looking at ways to find additional space and to continue to provide quality education. Looking at "Teacher Ease", a web based program, parents would be able to see grades on-line, faculty will be able to do curriculum mapping lesson planning on-line. The program is free for the faculty to try it, there are about 11 teachers who will try it thru the end of the school year. Catholic Schools Week will start on January 26<sup>th</sup> at the 5:30 mass, followed by the Alumni Gathering. The required asbestos update will be submitted at the end of January. The Science Fair will be on January 16 and 17.  
*Pastor Report:* Fr. Larry and Shirley viewed a presentation with Chuck Brown to look at the Village and Township growth. The Appreciation Party is January 25<sup>th</sup>. Painting and cleaning occurred during the Christmas break. Fr is looking at funding, for the tuition assistance program thru the John Deere Foundation Two families over the past two months have not used their weekly Sunday envelopes, Fr and Shirley have been in contact with them. Shirley's evaluation letters will be reviewed. The Finance Committee is getting to meet to discuss and set the budget for the next school year.  
*Communications:* A Christmas card was received from District 113a School and shared.
9. **Committee Reports:** *Finance:* Finance Committee will be meeting; Shirley will contact Denise to set up a meeting. *Development:* Vicki stated we have also received a Target Grant for a \$1000.00 for Mrs. Selfridge's 3<sup>rd</sup> Grade. Vicki and Mike will meet to start writing for several additional grants. Still waiting to her about several other grants. *Technology:* The Technology Committee had looked at a high school or college student to help do administration and maintenance. They are still trying to take the approach that this is a volunteer and not a paid position. *Public Relations:* The Alumni Gathering will be after the 5:30 mass on January 26<sup>th</sup>; Shirley shared with us the plans for the Gathering and the plans to give the alumni who attend a SSCM magnet. Shirley will also send the magnets to each of the School Board members.

**Legislative Action:** Ed shared the email letter regarding the School Safety Block Grant; this grant money should be received by the end of the year. He also passed around a sign up sheet for the Call to Action distribution.

**10. Old Business:** none.

**11. New Business: Publishing of SB Meeting “Visitor protocol”:** Protocol was reviewed and discussed. The protocol will be published and posted on the website. The School Board Secretary will also hold a laminated copy of the protocol in the Secretary binder to show visitors. **Gym Uniforms:** Several mothers, at the Mother’s Club meeting have requested that Shirley ask the School Board if the gym uniform could be changed from white shirts to grey shirts, they felt over time the white shirt becomes grey and dingy looking. Discussion followed regarding what our school colors are and should be, the financial impact on families, and a sample of the grey shirt was shown. A motion was made by Mike P. to keep the gym uniforms as white shirts and red sweatpants/shorts. Lupe second the motion, all in favor, motion passed. It is our recommendation and decision to keep the gym uniforms the same.

**Pep Rally:** Shirley stated that traditionally there are separate pep rallies for the Lady Comet and Emil Basketball tournaments. As they sat down to plan things, events are going to happen quickly. And any time that something like a pep rally is planned there is disruption in academic classes and in the whole schedule so there is loss of class time. Shirley went over all the events that were occurring over the next several weeks. Shirley stated that at the last lunch she sat with the teachers and what they came up with was the idea of doing one big combined pep rally with 4<sup>th</sup> thru 8<sup>th</sup> grade in attendance, Shirley went over the plans that Mrs. G had planned out. Shirley took this to the faculty; they voted and agreed that it’s a good thing to do. Shirley wanted to share and bring this to the Boards attention in case we hear any concerns. The timing of the volleyball pep rally was mentioned. The tentative date of the combined rally would be on 1/24. Shirley would allow the boys to wear their uniforms the Friday before their last game, but stated we are already into Lent. It was stated the Lady Comet ended on Saturday 1/26 and that the Emil would start that Thursday. Shirley stated a letter had not gone out yet because the teachers wanted Shirley to share this with the Board first. She was asked if this was run by Bev Marzek and the Athletic Commission. It was stated Mary G has had 1 preliminary communication with Bev when the idea first came up. Discussed if a vote was needed, but it was stated this was a school issue and the teachers just wanted the Board to be aware just in case there would be any negative feedback.

**Catholic School Week:** The theme is “Catholic Schools Light the Way”. The week will start on 1/26 at the 5:30pm mass. Last year the School Board attended the mass and the girl’s basketball team last year brought up the gifts. Shirley invited us to attend the mass and sit towards the front. She will coordinate the mass with Trish N. they have talked about it already. Shirley reviewed and discussed all the activities planned and incorporating reading as part of the activities.

**SB Member Replacements:** Bob G spoke regarding posting a notice in the bulletin, News from the Pews, and a letter sent thru school. He encouraged all to talk to possible candidates and encourage them to send in their letters of intent. School Board candidates do not need to be a school parent; they must be a parishioner and must be 21 years old. Discussed ways to encourage possible candidates to attend meetings, etc.

**Homework Link:** The Redesign Committee is working on the website. The link will be moved.

**12. Executive Session Agenda:** no agenda items.

**13. Adjournment:** Motion to adjourn made by Mike, second by Bob G; meeting adjourned at 8:55 pm.